



Fire Certificate of Occupancy Fee Invoice

CITY OF SAINT PAUL
Department of Safety and Inspections
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
PHONE: (651) 266-8989
FAX: (651) 266-9124
An Equal Opportunity Employer

☐ Check this box if making any name or mailing address corrections.

LINDSEY R. HEIHE
1753 HILLCREST AVE.
ST PAUL MN 55116-2152

Bill Date: December 5, 2023
Amount Due: \$239.00
Due Date: January 5, 2024
Customer #: 1402659

**** Late fees will be charged if not paid by due date ****

Property Address:
7 VILLARD COURT

Ref.# 120810
Folder RSN: 4986138

Date	Type of Fee	Bill #	Amount
December 1, 2023	CO Residential 1 & 2 Units Initial Fee	1800929	\$239.00

PAY THIS AMOUNT: \$239.00

You can pay this invoice online by going to **online.stpaul.gov** and selecting the 'Make a Payment' option. You will need your customer number and bill number to process a payment - both can be found on this invoice.

Mail to: Billing
Department of Safety and Inspections
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

Make Checks Payable to: City of St. Paul
**** Return this document with payment ****

Signature of Cardholder (required for all charges): _____

IF PAYING BY CREDIT CARD PLEASE COMPLETE THE FOLLOWING INFORMATION: Pay this Amount: \$239.00

Customer #: 1402659

Ref. #: 120810

Folder RSN : 4986138

☐ Amex ☐ MasterCard ☐ Discover ☐ Visa		 		Expiration Date: Month / Year							
Security Code											
Enter Account Number											

Beginning April 3, 2021, a 2.49% convenience fee will be charged for all credit card transactions and will appear as a separate transaction on your card statement. This fee is charged by the service provider the Department of Safety and Inspections uses to handle credit card transactions. The City will not receive any of the convenience fees. To avoid convenience fees, you may pay your invoice by electronic check using the "Pay My Bill " option. Check, credit card and cash payments will still be accepted at 375 Jackson St., #220.